

**Government
Services
Union**



GSU Local 50002 Executive Committee Meeting Minutes

Date: February 13, 2017

Start time: 1:00 pm – 1:45 pm

Location: St Boniface Boardroom, 2nd floor, 167 Lombard Ave, Winnipeg

Attendees:

Leandra Williams (President)

Larissa Williams (Treasurer)

Terrina Chretien (Communications Officer)

Regrets:

Bev Laurin (Vice-President)

1. Call to Order

- Meeting was called to order at 1:10 pm

2. Adoption of the Agenda:

- Adoption of the Agenda below was passed
 - Discussion for PSAC Convention (April 21-23, 2017)
 - Review AGM Wrap Up

3. Minutes of Previous Meeting:

- Feb 7 2017 Meeting
 - The meeting minutes will be reviewed for approval and signature at the next Executive meeting.
 - ACTION: Communications Officer to post the Feb 7, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
 - ACTION: Our representative at 111 Lombard Ave to post the Feb 7, 2017 meeting minutes on the 111 Lombard Ave bulletin board
 - ACTION: Communications Officer to distribute the Feb 7, 2017 meeting minutes to SALD, Cheque Production Center and the individuals who do not have access to a union board

in their workplace

- Jan 27, 2017 Meeting
 - BRING FORWARD: Communications Officer to post the Jan 27, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
 - BRING FORWARD: Our representative at 111 Lombard Ave to post the Jan 27, 2017 meeting minutes on the 111 Lombard Ave bulletin board
 - BRING FORWARD: Communications Officer to distribute the Jan 27, 2017 meeting minutes to SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace

4. Communications Officers Report:

- Updating of the Local Membership List
 - BRING FORWARD: Communications Officer to update the work distribution group to reflect the additions to the membership list
 - BRING FORWARD: Communications Officer to follow up with GSU Admin Support regarding the additional member who is paying dues but is missing from the membership list
- 2017 Executive Tasks
 - BRING FORWARD: Communications Officer to create a recurring monthly Executive meeting
 - BRING FORWARD: Communications Officer to update the contact information leaflet with the newly elected leadership for distribution to all locations for posting on the union bulletin boards

5. Treasurers Report:

- BRING FORWARD: President to confirm with Monique if the local needs to file taxes

6. Communications and Bills:

N/A

7. Committee Reports:

N/A

8. New Business:

- AGM Wrap Up/Change of Leadership

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- Two members have expressed interest in shop steward positions.
- CLOSED: Treasurer to provide to the 111 Lombard Shop Steward the honorarium cheque – Given to her on February 2, 2017.
- CLOSED: President to provide the signed 2017 AGM meeting minutes & 2017 Budget /2015-2016 Reconciliation to the GSU – completed on February 10, 2017.
- CLOSED: President to complete the remaining work on the By-Laws and submit to the Special Advisor to the National President for review/approval – completed on February 8, 2017.

- By-Law Discussion
 - BRING FORWARD: The Executive to review the necessary proposed by-law amendment to include another Shop Steward at 111 Lombard
 - BRING FORWARD: The Executive to review proposed by-law amendment to increase the honorariums

- General Membership Meeting
 - BRING FORWARD: President to confirm the deadline for registration as an observer
 - The Executive will be calling a General Membership meeting in May to:
 - Review the necessary changes to the By-Laws
 - Review the GIC commitment and possibly re-invest
 - To call out for coverage for the available positions within the union
 - To provide members who would like to attend the convention as an observer time to speak to that request before the registration deadline
 - The General Meeting will now be held in May, in order to ensure allowable time to meet the registration deadline of May 26th.
 - The following item will be added to the above agenda
 - A proposal will be presented to the membership for additional training funds to this year's budget

- New Members
 - BRING FORWARD: Communications Officer to mail out the new member's application
 - BRING FORWARD: President to provide the new member with a membership application
 - BRING FORWARD: Communications Officer to record the member's information into the membership list
 - BRING FORWARD: Communications Officer to mail out the membership application, once received

- Member Concerns
 - BRING FORWARD: Vice-President to provide the member with an additional membership application to be returned to the Communications Officer for her action upon receipt
 - BRING FORWARD: Vice-President to review the collective agreement for the

- P.A.'s/contact PSAC Health and Safety Rep to confirm the breakdown of how each member contributes
 - BRING FORWARD: Vice-President to provide to a member/Executive the contribution breakdown, once received
 - BRING FORWARD: Vice-President to provide the member's email to the Executive for review
- Other Business
 - 1) Convention Registration – Winnipeg April 21-23
 - BRING FORWARD: President will work on having the entire Executive registered to attend the convention
 - ACTION: President to confirm how to move forward with the planning of alternates
 - ACTION: Communications Officer to report back to the Executive on her attendance at the Convention
 - The Treasurer, the Vice-President and the President have committed to attend the Convention
 - ACTION: President to confirm the type of leave to be submitted
 - 2) Training put on by the Local
 - BRING FORWARD: The Executive to brainstorm for the next meeting for local training topics that would be of interest to the members
 - 3) Local Development Email from PSAC RO Health & Safety Rep
 - BRING FORWARD: President to contact PSAC RO Health & Safety Rep regarding additional local development once the new executive is on board
 - 4) Asbestos Campaign from Serina Pottinger
 - BRING FORWARD: President to contact the PSAC RO Health and Safety Rep to request the asbestos postcards and verify the date of return required
 - BRING FORWARD: The Executive to book a General Meeting over lunch time to distribute the postcards
 - BRING FORWARD: Executive to ensure the postcards are sent out to all members for signature
 - 5) Meet & Greet
 - BRING FORWARD: The Executive to set up a Meet & Greet with all the members at other locations

8. Adjournment: The meeting adjourned at 1:45 pm



Leandra Williams, President



Bev Laurin, Vice-President