

**Government  
Services  
Union**



## **GSU Local 50002 Executive Committee Meeting Minutes**

**Date:** March 7, 2017

**Start time:** 11:00 am – 11:30 am

**Location:** St Boniface Boardroom, 2<sup>nd</sup> floor, 167 Lombard Ave, Winnipeg

**Attendees:**

Leandra Williams, (President)

Larissa Williams (Treasurer)

Terrina Chretien (Communications Officer)

**1. Call to Order**

- Meeting was called to order at 11:02 am

**2. Adoption of the Agenda:**

- Adoption of the Agenda below was passed
  - Ratification Vote - Selkirk

**3. Minutes of Previous Meeting:**

- Feb 13 2017 Meeting
  - The meeting minutes will be reviewed and prepared for signature at the next Executive meeting.
  - BRING FORWARD: Communications Officer to post the Feb 13, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
  - BRING FORWARD: Our representative at 111 Lombard Ave to post the Feb 13, 2017 meeting minutes on the 111 Lombard Ave bulletin board
  - BRING FORWARD: Communications Officer to distribute the Feb 13, 2017 meeting minutes to SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace
- Feb 7 2017 Meeting

March 7, 2017

- BRING FORWARD: Communications Officer to post the Feb 7, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
- BRING FORWARD: Our representative at 111 Lombard Ave to post the Feb 7, 2017 meeting minutes on the 111 Lombard Ave bulletin board
- BRING FORWARD: Communications Officer to distribute the Feb 7, 2017 meeting minutes to SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace
  
- Jan 27, 2017 Meeting
  - BRING FORWARD: Communications Officer to post the Jan 27, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
  - BRING FORWARD: Our representative at 111 Lombard Ave to post the Jan 27, 2017 meeting minutes on the 111 Lombard Ave bulletin board
  - BRING FORWARD: Communications Officer to distribute the Jan 27, 2017 meeting minutes to SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace

#### **4. Communications Officers Report:**

- Updating of the Local Membership List
  - CLOSED: Communications Officer to update the work distribution group to reflect the additions to the membership list
  - CLOSED: Communications Officer to follow up with GSU Admin Support regarding the additional member who is paying dues but is missing from the membership list
  
- 2017 Executive Tasks
  - CLOSED: A member at 111 Lombard to be contacted to manage the union bulletin board
  - BRING FORWARD: Communications Officer to provide the contact info leaflet for posting on the union bulletin boards
  - BRING FORWARD: Communications Officer to create/post the new meeting schedule on all the union boards
  - BRING FORWARD: Communications Officer to begin the process of uploading the meeting minutes for 2017 onto the GSU websites
  - BRING FORWARD: Communications Officer to create/post a notice on all bulletin boards showing where the meeting minutes can be found on the GSU website

#### **5. Treasurers Report:**

- BRING FORWARD: President to confirm with Monique if the local needs to file taxes

**6. Communications and Bills:**

N/A

**7. Committee Reports:**

N/A

**8. New Business:**

- Ratification Vote – March 17, 2017 - Selkirk
  - Volunteers are needed to set up a ratification vote session in Selkirk
  - ACTION: President to draft an email to send to the members requesting volunteers and provide to the Communications Officer
  - ACTION: Communications Officer to send out the email to the members requesting volunteers
  
- Ratification Vote – March 15, 2017
  - CLOSED: Communications Officer to provide the email notification to the member's home addresses regarding the ratification vote sessions on March 15, 2017 @ the Fairmont.
  - CLOSED: President to acquire clarification on leave type needed for those involved with the set-up
  - The Executive will take LWOP Union Leave with PSAC to reimburse the salary cost
  - Approval was received from management to distribute the information for the ratification vote sessions to the members work email addresses
  - ACTION: Communications Officer to provide the email notification to the member's work e-mail addresses regarding the ratification vote sessions on March 15, 2017 @ the Fairmont
  - ACTION: President to provide the approval email received from management to the Communications Officer
  - BRING FORWARD: President to draft a ratification vote notice and provide to the Communications Officer
  - BRING FORWARD: Communications Officer to post the notice on all union bulletin boards
  
- AGM Wrap Up/Change of Leadership
  - BRING FORWARD: President to complete the remaining work on the By-Laws and submit to the Special Advisor to the National President for review/approval
  - BRING FORWARD: Vice-President to advise the member on what the position consists of

March 7, 2017

and provide the sign-up information for steward training.

- By-Law Discussion
  - BRING FORWARD: The Executive to review the necessary proposed by-law amendment to include another Shop Steward at 111 Lombard
  - BRING FORWARD: The Executive to review proposed by-law amendment to increase the honorariums
  - BRING FORWARD: The Executive to review/add additional money allotted for Convention registration into the by-laws
- General Membership Meeting
  - The Executive will be calling a General Membership meeting to:
    - Review the GIC commitment and possibly re-invest
    - To call out for coverage for the available positions within the union
    - To provide members who would like to attend the GSU Convention as an observer time to speak to that request before the registration deadline
    - A proposal will be presented to the membership for additional training monies to fund the registration/reimbursement of lost salary for the observer attending the GSU Convention in September
- Convention Registration – Triennial Convention – September 26-28, 2017
  - May 26<sup>th</sup> is the deadline for registration for both delegates and observers.
  - The Executive will have the General Meeting from 12:00pm – 1:00pm on Thursday, April 27<sup>th</sup>
    - Potentially in the Broadway room, so that teleconference options can be considered
  - An email meeting invitation will be sent out requesting any observer names prior to the meeting. Deadline for April 20<sup>th</sup> and candidates must make a presentation up to 5 minutes in duration.
- Convention Registration – Winnipeg April 21-24
  - CLOSED: President to confirm the deadline for registration as an observer
  - BRING FORWARD: President to move forward with the planning of alternates
  - ACTION: President to confirm the type of leave to be submitted while attending convention
- New Members
  - The President reported that we have another new member who has been provided an application.
- Other Business

1. Training put on by the Local
  - BRING FORWARD: The Executive to brainstorm for the next meeting for local training topics that would be of interest to the members
2. Local Development Email from PSAC RO Health & Safety Rep
  - BRING FORWARD: President to contact PSAC RO Health & Safety Rep regarding additional local development once the new executive in on board
3. Asbestos Campaign from Serina Pottinger
  - BRING FORWARD: President to contact the PSAC RO Health and Safety Rep to request the asbestos postcards and verify the date of return required
  - BRING FORWARD: The Executive to book a General Meeting over lunch time to distribute the postcards
  - BRING FORWARD: Executive to ensure the postcards are sent out to all members for signature
4. Meet & Greet
  - BRING FORWARD: The Executive to set up a Meet & Greet with all the members at other locations

**8. Adjournment:** The meeting adjourned at 11:42 am



Leandra Williams, President



Larissa Williams, Treasurer