

**Government  
Services  
Union**



## **GSU Local 50002 Executive Committee Meeting Minutes**

**Date:** March 21, 2017

**Start time:** 10:00 am – 11:00 am

**Location:** St Boniface Boardroom, 2<sup>nd</sup> floor, 167 Lombard Ave, Winnipeg

**Attendees:**

Leandra Williams, (President)  
Bev Laurin (Vice-President)  
Larissa Williams (Treasurer)  
Terrina Chretien (Communications Officer)  
Dale Maxwell (Member)

**1. Call to Order**

- Meeting was called to order at 10:06 am

**2. Adoption of the Agenda:**

- Adoption of the Agenda below was passed
  - Communications Officer Report
    - Membership List Updates
  - Treasurer's Report
    - Monthly Report
  - New Business
    - New Members
  - Other Business
    - Training

**3. Minutes of Previous Meeting:**

- March 7 2017 Meeting
  - The meeting minutes were reviewed, with minor corrections applied and the President provided the signed meeting minutes to the Communications Officer

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- BRING FORWARD: Communications Officer to post the March 7, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
- BRING FORWARD: Communications Officer to distribute the March 7, 2017 meeting minutes to 111 Lombard Ave, SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace
- March 1, 2017 Meeting
  - The meeting minutes were reviewed, with minor corrections applied and the President provided the signed meeting minutes to the Communications Officer
  - BRING FORWARD: Communications Officer to post the March 1, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
  - BRING FORWARD: Communications Officer to distribute the March 1, 2017 meeting minutes to 111 Lombard Ave, SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace
- Feb 13 2017 Meeting
  - The meeting minutes were approved and the President provided the signed meeting minutes to the Communications Officer
  - BRING FORWARD: Communications Officer to post the Feb 13, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
  - BRING FORWARD: Communications Officer to distribute the February 13, 2017 meeting minutes to 111 Lombard Ave, SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace
- Feb 7 2017 Meeting
  - CLOSED: Communications Officer to post the Feb 7, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
  - CLOSED: Our representative at 111 Lombard Ave to post the Feb 7, 2017 meeting minutes on the 111 Lombard Ave bulletin board
  - CLOSED: Communications Officer to distribute the Feb 7, 2017 meeting minutes to SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace
- Jan 27, 2017 Meeting
  - CLOSED Communications Officer to post the Jan 27, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
  - CLOSED: Our representative at 111 Lombard Ave to post the Jan 27, 2017 meeting

minutes on the 111 Lombard Ave bulletin board

- CLOSED: Communications Officer to distribute the Jan 27, 2017 meeting minutes to SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace

**4. Communications Officers Report:**

- Updating of the Local Membership List
  - ACTION: Communications Officer to update the membership list to include the information from the new membership card received
  - ACTION: Communications Officer to add a member to the membership list and membership distribution groups
  - ACTION: Vice-President to acquire new membership cards from the Regional Office
- 2017 Executive Tasks
  - CLOSED: A member at 111 Lombard to be contacted to manage the union bulletin board
  - CLOSED: Communications Officer to provide the contact info leaflet for posting on the union bulletin boards
  - CLOSED: Communications Officer to create/post the new meeting schedule on all the union boards
  - BRING FORWARD: Communications Officer to begin the process of uploading the meeting minutes for 2017 onto the GSU websites
  - BRING FORWARD: Communications Officer to create/post a notice on all bulletin boards showing where the meeting minutes can be found on the GSU website

**5. Treasurers Report:**

- The Treasurer confirmed that the Local does not have to file taxes
- CLOSED: President to confirm with Monique if the local needs to file taxes

**6. Communications and Bills:**

N/A

**7. Committee Reports:**

N/A

**8. New Business:**

- Ratification Vote – March 17, 2017 - Selkirk
  - CLOSED: President to draft an email to send to the members requesting volunteers and

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- provide to the Communications Officer
- CLOSED: Communications Officer to send out the email to the members requesting volunteers
  
- Ratification Vote – March 15, 2017
  - ACTION: President to draft an email to the Regional Office regarding the members concerns around the voting
  - CLOSED: Communications Officer to provide the email notification to the member's work addresses regarding the ratification vote sessions on March 15, 2017 @ the Fairmont
  - CLOSED: President to provide the approval email received from management to the Communications Officer
  - CLOSED: President to draft a ratification vote notice and provide to the Communications Officer
  - CLOSED: Communications Officer to post the notice on all union bulletin boards
  
- AGM Wrap Up/Change of Leadership
  - CLOSED: President to complete the remaining work on the By-Laws and submit to the Special Advisor to the National President for review/approval
  - CLOSED: Vice-President to advise the member on what the position consists of and provide the sign-up information for steward training.
  
- By-Law Discussion
  - BRING FORWARD: The Executive to review the necessary proposed by-law amendment to include another Shop Steward at 111 Lombard
  - BRING FORWARD: The Executive to review proposed by-law amendment to increase the honorariums
  - BRING FORWARD: The Executive to review/add additional money allotted for Convention registration into the by-laws
  
- General Membership Meeting
  - The Executive will be calling a General Membership meeting in April to:
    - Review the GIC commitment and possibly re-invest
    - To call out for coverage for the available positions within the union
    - To provide members who would like to attend the convention as an observer time to speak to that request before the registration deadline
    - A proposal will be presented to the membership for additional training monies to fund the registration/reimbursement of lost salary for those attending the GSU Convention in September

- Convention Registration – Triennial Convention – September
  - The General Meeting will be called on April 27<sup>th</sup>, with nominations in by April 20<sup>th</sup>, to give time to meet the registration deadline
  - The presentations will be 3-5 minutes long
  - ACTION: President to draft email to be sent to the Communications Officer for dissemination to the membership
  
- Convention Registration – Winnipeg April 21-24
  - CLOSED: President to confirm the deadline for registration as an observer
  - CLOSED: President to move forward with the planning of alternates
  - BRING FORWARD: President to confirm the type of leave to be submitted while attending convention
  
- Other Business
  1. Local Development Training
    - BRING FORWARD: President to contact PSAC RO Health & Safety Rep regarding additional local development
  
  2. Asbestos Campaign from Serina Pottinger
    - BRING FORWARD: President to contact the PSAC RO Health and Safety Rep to request the asbestos postcards and verify the date of return required
    - BRING FORWARD: The Executive to book a General Meeting over lunch time to distribute the postcards
    - BRING FORWARD: Executive to ensure the postcards are sent out to all members for signature
  
  3. Meet & Greet
    - The Executive decided that the Meet and Greet will take place in June
    - BRING FORWARD: The Executive to set up a Meet & Greet with all the members at other locations
  
  4. Course List for Members
    - ACTION: The President to create a course list for the members for distribution

**8. Adjournment:** The meeting adjourned at 10:58 am



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Leandra Williams, President



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Bev Laurin, Vice-President