

**Government
Services
Union**



GSU Local 50002 Executive Committee Meeting Minutes

Date: May 16, 2017

Start time: 11:00 am – 12:00 pm

Location: St Boniface Boardroom, 2nd floor, 167 Lombard Ave, Winnipeg

Attendees:

Leandra Williams, (President)
Bev Laurin (Vice-President)
Larissa Williams (Treasurer)
Terrina Chretien (Communications Officer)
Dale Maxwell (Member)

1. Call to Order

- Meeting was called to order at 11:01 am

2. Adoption of the Agenda:

- Adoption of the Agenda below was passed
 - Communications Officer Report
 - Membership List Updates
 - Treasurer's Report
 - Monthly Report
 - New Business
 - New Members
 - Other Business
 - Training

3. Minutes of Previous Meeting:

- GMM Minutes
 - The meeting minutes are completed.
 - ACTION: Meeting Minutes to be posted

- April 18, 2017 Meeting
 - The meeting minutes to be reviewed at the next meeting.
 - BRING FORWARD: Communications Officer to post the April 12, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
 - BRING FORWARD: Communications Officer to distribute the April 12 2017 meeting minutes to 111 Lombard Ave, SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace
- April 12, 2017 Meeting
 - The meeting minutes to be reviewed at the next meeting.
 - BRING FORWARD: Communications Officer to post the April 12, 2017 meeting minutes on the 167 Lombard Ave bulletin boards
 - BRING FORWARD: Communications Officer to distribute the April 12 2017 meeting minutes to 111 Lombard Ave, SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace
- March 21, 2017 Meeting
 - The meeting minutes were signed and are ready for distribution.

4. Communications Officers Report:

- Updating of the Local Membership List
 - BRING FORWARD: Vice-President to acquire new membership cards from the Regional Office
- 2017 Executive Tasks
 - BRING FORWARD: President to begin the process of uploading the meeting minutes for 2017 onto the GSU websites
 - BRING FORWARD: President to create/post a notice on all bulletin boards showing where the meeting minutes can be found on the GSU website
 - Communications Officer will be stepping down at the next meeting. The following tasks will need to be reallocated or initiated:
 - Give the filing cabinet key to the Executive
 - Reallocation of duties
 - 1) Updating the membership list
 - 2) Meeting Minutes
 - 3) Meeting Minutes to be uploaded onto the website
 - a. Login to be provided to the President

- 4) Distribution Groups to be provided to the Executive
- 5) Laptop to be returned
- 6) Treasurer to replace the Communications Officer on LUMCC
- 7) Follow up on members highlighted in green on Membership list due to mix up with the membership cards

5. Treasurers Report:

6. Communications and Bills:

N/A

7. Committee Reports:

N/A

8. New Business:

- By-Law Discussion
 - BRING FORWARD: The Executive to review the necessary proposed by-law amendment to include another Shop Steward at 111 Lombard
 - BRING FORWARD: The Executive to review proposed by-law amendment to increase the honorariums
 - BRING FORWARD: The Executive to review/add additional money allotted for Convention registration into the by-laws
- General Membership Meeting
 - The Executive is happy to report that the meeting went very well. There was a good turn out and the teleconference was utilized.
 - ACTION: Dedicated teleconference line through GSU to be researched by the President
 - ACTION: President to review the Stewart training that is being offered for our Stewart-In-Training and provide to the member
 - \$2600 training costs were approved
 - The redeemable GIC, at 1.3% was approved to reinvest. A motion is to be passed at the next AGM to reinvest for 16 months
 - More training is to be offered by PSAC in the fall. They are looking at more flexible options.
 - - CLOSED: Treasurer to create the GMM Agenda
 - CLOSED: Treasurer to add Convention Recap to the agenda
 - CLOSED: President to provide to the Treasurer the pdf "how to be a Shop Steward: for inclusion in the GMM package
 - CLOSED: Treasurer to prepare 30 packages for the GMM
 - CLOSED: Communications Officer to send out a reminder the day of the

meeting to the membership on the GMM

- Convention Registration – Triennial Convention – September
 - Registration for the Convention has been submitted.

- Other Business
 - 1. Local Development Training
 - CLOSED: President to contact PSAC RO Health & Safety Rep regarding additional local development
 - President reported that a membership application will need to be completed and provided to Clint in order to move forward with additional local development training.
 - ACTION: President to complete additional Local Development training application and submit on behalf of the Local
 - ACTION: President to confirm with Clint if the training is Local specific or Local engagement

 - 2. Asbestos Campaign from Serina Pottinger
 - BRING FORWARD: President to contact the PSAC RO Health and Safety Rep to request the asbestos postcards and verify the date of return required

 - 3. Meet & Greet
 - BRING FORWARD: The Executive to set up a Meet & Greet with all the members in June at other locations
 - June dates are being reviewed for the Meet and Greet, Tuesday June 20- Thursday June 22 and possibly the 28th
 - ACTION: Email to be sent to the members advising them of the visit
 - ACTION: Reach out to the PSAC/GSU for prizes
 - ACTION: A copy of the steward duties to be provided to the members and notice of new location to find the meeting minutes
 - ACTION: Research into a rental car to be completed

 - 4. PSAC Course List for Members
 - CLOSED: The President to create a course list for the members for distribution and to be brought to the general meeting

5. Social Media/PR position for the Executive
 - ACTION: to be reviewed at the next meeting

8. Adjournment: The meeting adjourned at 12:04 pm



Leandra Williams, President



Bev Laurin, Vice-President