

June 21, 2017

**Government  
Services  
Union**



## **GSU Local 50002 Executive Committee Meeting Minutes**

**Date:** June 21, 2017

**Start time:** 1:30pm – 2:30pm

**Location:** St Boniface Boardroom, 2<sup>nd</sup> floor, 167 Lombard Ave, Winnipeg

**Attendees:**

Leandra Williams, (President)

Bev Laurin (Vice-President)

Larissa Williams (Treasurer)

Brendan Olver (Member)

**Not in attendance:**

Dale Maxwell (Member)

**1. Call to Order**

- Meeting was called to order at 1:35pm

**2. Adoption of the agenda:**

- Call to order
- Adoption of the agenda
- Review of outstanding action items
- Review closed action items
- New business
- AGM Discussion
- Roundtable

**3. Review Outstanding Action Items:**

- Approve previous meeting minutes:
  - April 12<sup>th</sup> & 18<sup>th</sup>, and May 18<sup>th</sup>
  - Vice-President and President have signed and approved.
  - ACTION – post meeting minutes on the GSU website.

June 21, 2017

- ACTION – distribute the meeting minutes to 111 Lombard Ave, SALD, Cheque Production Center and the individuals who do not have access to a union board in their workplace.
- President to begin the process of uploading the meeting minutes for 2017 onto the GSU websites
  - Once completed, the President will create/post a notice on all bulletin boards showing where the meeting minutes can be found on the GSU website.
  - UPDATE – login credentials have been attained from Jennifer York.
- President to complete additional Local Development training application and submit on behalf of the Local.
  - President to confirm with Clint if the training is local-specific or for local engagement.
- Dedicated teleconference line through GSU to be researched by the President.
- President to contact the PSAC RO Health and Safety Rep to request the asbestos postcards and verify the date of return required.
- Meet and Greet with Members
  - Email to be sent to the members advising them of the visit
  - Reach out to the PSAC/GSU for prizes
  - A copy of the steward duties to be provided to the members and notice of new location to find the meeting minutes
  - Research into a rental car
  - UPDATE – meet and greet dates have been modified. See Other Business for more details.

#### 4. Closed action items:

- Communications Officer gave keys, membership contact list, laptop, etc. to President.
- Treasurer has replaced the Communication Officer on the LUMCC meetings.
- Vice President acquired new membership cards from the PSAC regional office.
- President reviewed the Stewart training that is being offered for our Stewart-In-Training and provide to the member.
  - Provided online training information to another member interested in becoming a Shop Steward.

#### 5. New Business:

- Terrina has officially resigned as Communications Officer due to personal obligations.
- Reallocation of the Communications Officer's duties:
  - Updating the membership list

June 21, 2017

- Taking meeting minutes
- Meeting minutes to be uploaded onto the website
- Follow up on members highlighted in green on membership list due to mix up with the membership cards

**ACTION** – Treasurer and Communications Officer to review the running membership list to double check who needs to fill out a membership card.

- General communication to membership
- Brendan Olver appointed to Communication Officer position.

## 6. Other Business

- GSU Triennial Convention
  - After speaking with the Special Advisor to the GSU National President, he advised us that we currently don't have the numbers for two delegates. In the meantime, we will wait to see if our numbers go up and we can send two delegates.
- Meet & Greet
  - Dates moved to July 12, 18 and 20.
  - Discussion of broadening the communication with members, specifically developing a poster to bring along to post where the meeting minutes and other information can be found on our local's website.

**ACTION** – President to schedule another meeting for the week of June 26<sup>th</sup> to discuss meet and greet.

**ACTION** – President to get in touch with members at locations where there are 3 members or less.

## 7. AGM Discussion

- By-Law suggestions to bring forward at the next Annual General Membership Meeting:
  - Change the Shop Steward wording – remove locations altogether to provide more flexibility regarding where the Shop Stewards are located.
  - The Executive to review proposed by-law amendment to increase the honorariums.
  - The Executive to review/add additional money allotted for Convention registration into the by-laws.
  - Possible addition of a Social Media/ PR position.

## 8. Roundtable

- Larissa – Did we reply to the training call-out email from Clint?
  - The list of courses they selected sound good to us:
    - Talking Union Basics, Grievance Handling, Facing Management and Duty to Accommodate.

**9. Adjournment:** The meeting adjourned at 2:35 pm



Leandra Williams, President



Bev Laurin, Vice-President