**GSU Local 50058 By-laws**

**By-law 1 – Name and Jurisdiction**

***Section 1***

This Local shall be known as Local 50058 of the Government Services

Union, Public Service Alliance of Canada.

***Section 2***

The jurisdiction of this Local shall be the RCM Protective Services Winnipeg and shall be as determined from time to time by the National Council of the Government Services Union, PSAC.

**By-law 2 – Objectives**

***Section 1***

This Local shall protect, maintain, and advance the interests of the

members coming under its jurisdiction.

***Section 2***

This Local shall subscribe unconditionally to and accept as its governing

documents, the Constitution of the Public Service Alliance of Canada,

the By-laws of the GSU, and these By-laws.

**By-law 3 – Authority and Responsibilities**

***Section 1***

The Local shall have the authority to deal with management

representatives in their locality on matters affecting the interests of the

membership. The Local shall also have the authority to initiate action on

matters having broader effect than the interests of the Local

membership, by submission in writing to the National Council or by

resolution to the Triennial National Convention of the Union or by

submission in writing to the relevant body of the Public Service Alliance of

Canada.

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***Section 2***

The Local may designate one of its elected officers as a full-time officer

of the Local and may employ a person or persons to assist in carrying out

the work of the Local. Any financial undertaking shall be the sole and

exclusive responsibility of the Local.

***Section 3***

The Local may acquire such space and facilities as may be necessary for

the conduct of the affairs of the Local. Any financial undertaking shall be

the sole and exclusive responsibility of the Local.

***Section 4***

The executive shall have the authority to establish any committee it

deems necessary for the conduct of Local business.

***Section 5***

The Local may adopt regulations for the conduct of the affairs of the

Local. Such regulations shall not in any way conflict with the provisions of

the Constitution of the Public Service Alliance of Canada or of the GSU

By-laws.

**By-law 4 – Membership**

***Section 1 Regular***

The Local shall be composed of all members of the GSU in its jurisdiction,

as determined from time to time by the National Council.

***Section 2 Associate***

The Local may retain as associate members former members of the

Local whose employment has been terminated.

Associate members shall not be eligible to hold elected office in the

Union, shall have voice but not vote in meetings of the Local, but may

be accorded such other privileges of membership for such length of time

as may be provided by the Local.

***Section 3***

Upon applying for membership, each member is deemed to have

agreed to abide by and to be bound by the provisions of the

Constitution of the PSAC, the By-laws of the GSU, and these Local Bylaws.

REGULATION 2 – FRAMEWORK LOCAL BY-LAWS

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**By-law 5 – Membership dues**

***Section 1***

Each member of this Local shall pay such dues as set by the Convention

of the Public Service Alliance of Canada, by the Convention of the GSU

and by this Local.

***Section 2***

The amount of Local membership dues for Regular Members shall be

established by a two thirds (2/3) majority vote of the members present at

a meeting called for the purpose of establishing dues.

***Section 3***

Associate Members of this Local shall be exempt from paying dues.

**By-law 6 – Executive Committee**

***Section 1***

The Executive Committee of this Local shall consist, at a minimum, of a

President, a Vice-president, a Secretary-Treasurer. (Added CSS)

***Section 2***

The members of the Executive Committee shall be nominated and

elected at the Annual General Meeting of the Local, and shall hold

office for a period of 3 year(s).

***Section 3***

The Executive Committee shall conduct the business of the Local

between general meetings.

***Section 4***

If the office of Local President becomes vacant for any reason, the Local

Vice-president will fill the position, in accordance with Local By-law 7,

Section 2 a.

If an elected office other than Local President becomes vacant for any

reason, the Local Executive Committee may appoint a replacement on

an interim basis.

At the next General Membership Meeting the Executive must conduct

an election, following the procedure outlined in the PSAC Rules of Order,

to fill the vacant position for the remainder of the original term of office.

REGULATION 2 – FRAMEWORK LOCAL BY-LAWS

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**By-law 7 – Duties of Officers**

***Section 1 The President shall:***

a) convene and preside at all special and regular meetings of the

Executive Committee and the Local;

b) submit a written Activity Report to the Annual General Membership

Meeting of the Local covering the period between Annual General

Membership Meetings;

c) in consultation with the Local Executive, deal with local

representatives of the employer on matters affecting the interests of

the members of the Local.

d) attend the GSU Triennial Convention as a delegate from the Local.

e) perform other duties as may be assigned by the Executive

Committee

f) Participate on Regional Consultation Committees if requested by

the Regional Vice-president and if approved by the GSU National

President

g) Participate on GSU Standing Committees if requested by the GSU

National President.

***Section 2 The Vice-president shall:***

a) assist the President in his or her duties and replace the President

when requested to do so, or in the case of absence, incapacity,

resignation, or death;

b) attend all meetings of the Executive Committee and of the Local;

c) perform other duties as may be assigned by the Executive

Committee.

***Section 3 The Secretary shall:***

a) attend all meetings of the Local and Executive Committee;

b) keep an accurate account of the proceedings of each and

distribute the minutes to the appropriate members and the GSU

National Office;

c) be responsible for maintaining proper files of documents and all

correspondence;

d) perform such other duties as pertain to the office or as are assigned

by the Executive Committee.

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***Section 4 The Treasurer shall:***

a) be responsible for the financial records of the Local;

b) be responsible for the preparation and presentation of financial

statements at membership and executive meetings as required;

c) collect all moneys payable to the Local and deposit such funds in a

financial institution approved by the Executive Committee;

d) be responsible for the disbursement of funds payable by the Local in

settlement of its just debts;

g) attend all meetings of the Executive Committee and of the Local;

h) perform other such duties as pertain to the Office or as are assigned

by the Executive Committee;

i) ensure that an up-to-date listing of all members is kept.

***Section 5 General***

Any officer of the Local, on vacating an office, shall deliver all

documents, moneys, or other property of the Local to his or her

successor or to the President.

**By-law 8 – Shop Stewards**

The Executive Committee shall attempt to arrange for the election or

where necessary, the appointment of Shop Stewards.

**By-law 9 – Meetings**

***Section 1 Executive Committee Meetings***

a) The Executive Committee shall hold regular meetings for the proper

conduct of the Local’s affairs.

b) Executive Committee Meetings will be open to the general

membership. Notices of these meetings will be placed on bulletin

boards advising the membership of the time and location of the

meetings.

c) A quorum for Executive Committee Meetings shall be a simple

majority of elected officers.

***Section 2 Membership Meetings***

a) The governing body of the Local shall be the Annual General

Membership Meeting, which shall be held in no later than November 30 each year.

REGULATION 2 – FRAMEWORK LOCAL BY-LAWS

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b) Members of the Local shall be given advance notice of the

scheduled Annual General Membership Meeting at least thirty (30) days before the meeting to give them time to prepare motions and amendments to the By-laws if they wish.

c) The date, time, location and the proposed Agenda the Annual

General Membership Meeting shall be advertised to the members of

the Local at least twenty (20) days before the meeting.

d) The date, time, location and the proposed Agenda of all other

General Membership Meetings shall be advertised to the members

of the Local at least thirty (30)days before the meeting.

e) Regular General Membership Meetings may be held as determined

by the Local Executive or by decision of the membership at the

Annual General Membership Meeting.

f) The agenda for the Annual General Membership Meeting shall be

presented by the Executive Committee and shall include but not be

limited to the following:

1) Call to Order by the Chairperson

2) Roll Call of Officers

3) Minutes of previous General Membership Meeting

4) Report of President

5) Report of Treasurer

6) Audited Financial Statements

7) Approval of Local Budget

8) Committee Reports

9) Amendments to By-laws if any

10) Nomination and Election of Officers

11) Nomination and Election of Auditors

12) Other Business

13) Adjournment

g) A quorum for any General Membership Meeting, including the

Annual General Membership Meeting, shall be a majority of the

Local Executive Committee and at least 12% of members.

REGULATION 2 – FRAMEWORK LOCAL BY-LAWS

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h) A Special Membership Meeting shall be called at the request of a

majority of the Local Executive or at the written request of 25% of the

membership or 30 members (whichever is less.) The Local Executive

shall decide the time and place, but, it shall be held within a period

of thirty (30) calendar days of the request. A Special Membership

Meeting shall deal only with the matters for which it was called

unless the members present agree by a two-thirds majority to

consider other matters of an urgent or necessary nature.

***Section 3 Rules of Order***

All Local meetings shall be governed by PSAC Rules of Order, as

published by the Public Service Alliance of Canada.

**By-law 10 – Election of Officers**

a) Election of officers shall take place at the Annual General Meeting

and will follow the procedure outlined in the PSAC Rules of Order.

b) All officers shall take office at the end of the meeting at which they

are elected.

c) The oath of office shall be administered to all officers immediately

before taking office.

d) Prior to the start of elections at any GSU meeting, the officer

conducting the elections shall read aloud the GSU Elected Officer

Accountability Accord found in GSU regulation.

**By-law 11 – Finances**

***Section 1***

The fiscal year of the Local shall be January 1 to December 31

***Section 2***

Three members of the Local Executive shall be designated as signing

officers, two of whom shall sign all cheques. No disbursements shall be

made without authorization by a General Membership Meeting unless

such disbursements are within budgetary limits or in accordance with

financial guidelines established at a General Membership Meeting.

***Section 3***

a) The Treasurer shall submit a financial statement to all regular

Membership Meetings of the Local and shall submit an audited

annual financial statement to the National President of GSU within

thirty (30) days following the Local’s Annual General Membership

Meeting.

EGULATION 2 – FRAMEWORK LOCAL BY-LAWS

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b) The Auditors shall audit the Local’s financial statements prior to the

next Annual General Membership Meeting in order to present their

report.

***Section 4***

a) The Local shall not enter into any financial contractual

understanding or agreement without prior approval of the National

Council of the Union. However, any such undertaking shall be the

sole and exclusive responsibility of the Local.

b) The Government Services Union, PSAC has no responsibility for any

financial obligations undertaken by a GSU Local.

**By-law 12 – Discipline**

***Section 1***

Should the Local fail to carry out the responsibilities required by these Bylaws,

the provisions of the By-laws of the GSU shall be applied.

***Section 2***

Any member or group of members found guilty of engaging in acts

detrimental to the Local as detailed in the By-laws of the GSU shall be

subject to the disciplinary actions detailed therein. Actions taken under

this By-law shall follow the procedures set out in the appropriate PSAC

Regulation.

**By-law 13 – By-laws and Amendments**

***Section 1***

Any proposed changes to these By-laws shall be submitted in writing to

the Secretary at least thirty (30) days prior to the date set for a General

Membership Meeting. Proposed amendments must be detailed in the

Notice of Meeting.

***Section 2***

Amendments to these By-laws shall require a two-thirds (2/3) majority

vote of the members attending the meeting.

***Section 3***

Any amendment shall become operative immediately upon adoption,

unless otherwise specified, and shall be circulated to the membership of

the Local, with a copy to the National President, GSU. These By-laws and

any amendments thereto shall be subject to approval by the National

Council of the GSU.

REGULATION 2 – FRAMEWORK LOCAL BY-LAWS

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**By-law 14 – Charter**

The members of this Local shall be bound by these By-laws and being so

bound shall be entitled to receive the Charter of the GSU.

**By-law 15 – General**

***Section 1 Representation at National Conventions***

The Local President shall be an automatic Delegate to the GSU

Convention. All other delegates who the Local is entitled to send to

National Conventions shall be elected at a General Membership

Meeting of the Local.

***Section 2 Representation to Area Council***

Delegates to the Area Council shall be elected at a general meeting of

the Local.

**By-law 16 – Negotiation Team**

As per the by-law amendment approved on August 15, 2017, the negotiation team will consist of at least one Casual officer.

(Amended August 16, 2017)