

GSU Regional Atlantic Conference 2025

October 3, 2024

TO: Local Presidents and Assigned Regional Vice-Presidents

IMPORTANT INFORMATION AND DATES TO REMEMBER

When does the conference start?	Wednesday, February 5, 2025 at 9:00 a.m. (Day 1)
When does the conference end?	Thursday, February 6, 2024 at 4:30 p.m. (Day 2)
Where is the conference being held?	Delta Hotels by Marriott Hotel Beauséjour 750 Main Street Moncton, N.B. E1C 1E6 Meeting Room: Beauséjour A
What are the travel dates?	Here's a summary of the travel details for the participants: <ul style="list-style-type: none"> • Moncton Region Participants: <ul style="list-style-type: none"> ○ Arrival: Tuesday, February 4, 2025 ○ Return: Thursday, February 6, 2025 • Participants from Other Regions: <ul style="list-style-type: none"> ○ Arrival: Tuesday, February 4, 2025 ○ Return: Friday, February 7, 2025
When is the registration deadline, and what is the process for registering?	All registrations must be received by GSU Regional Conference - Atlantic :: Government Services Union (gsu-ssg.com) December 2, 2024 at 5:00 p.m. (EDT) To register, please use the link here:
When is the deadline for securing my travel reservation, and what steps should I follow to make the booking?	All travel by air, or private vehicle (POMV), must be booked and approved before December 2, 2024 . For travel by air, please contact W.E. Travel: <ul style="list-style-type: none"> • Ottawa - 1-888-676-7747 or (613) 232-9908 between the hours of 8:30 a.m. to 5:00 p.m.

GSU Regional Atlantic Conference 2025

	<ul style="list-style-type: none"> • Vancouver - 1-800-663-4703 between the hours of 8:30 a.m. to 5:00 p.m. PST. <p>Except for participants residing in the same area as the event, travel by private motor vehicle (POMV) is generally not authorized. Please reach out to the GSU via email at gsu-ssg@psac-afpc.com to request authorization prior to December 2, 2024.</p>
Hotel Accommodation	<p>Your hotel accommodation will be reserved based on the information you provide on your registration form. If there are any changes to your needs afterwards, please reach out to us via email at gsu-ssg@psac-afpc.com.</p>

GUIDELINES FOR THE EVENT

We are pleased to announce that the 2025 GSU Regional Atlantic Conference will take place at Delta Hotels by Marriott Hotel Beauséjour 750 Main Street, Moncton, N.B. E1C 1E6 in meeting room Beauséjour A.

Schedule Overview:

Tuesday, February 4, 2025	Travel day for all participants
Wednesday, February 5	Training – Day 1 (9:00 am to 5:00 pm)
Thursday, February 6	Training – Day 2 (9:00 am to 5:00 pm) Moncton members travel home
Friday, February 7	Travel Day for all other regions

What expenses are covered by the GSU

National Council members and Equity Committee members are entitled to the following:

- travel costs, including ground transportation;
- hotel accommodation costs

GSU Regional Atlantic Conference 2025

- loss of salary;
- meals allowance & incidentals (\$130/day)
- family care (*based on pre-approval*)
- costs related to accessibility requirements (*based on pre-approval*).

How to register

You must register using the link here: [GSU Regional Conference - Atlantic :: Government Services Union \(gsu-ssg.com\)](https://gsu-ssg.com/GSU-Regional-Conference-Atlantic)

Interpretation

Simultaneous interpretation will be provided.

Travel and Hotel

Your room will be booked by the GSU National Office at Delta Hotels by Marriott Hotel Beauséjour once you have completed your registration. A confirmation number for your room will be sent to you. **If you do not require a room, please advise GSU as soon as possible to avoid additional cost.**

Family Care Policy

The Family Care Policy is intended to assist the member in covering additional fees incurred as a direct result of attending an authorized GSU activity. If you will incur family care costs while you're away, please e-mail **Ray Hall** hallr@psac-afpc.com to obtain a form for pre-approval.

Parking

Members with a guestroom in the hotel will receive a discounted 24-hour parking pass. This pass will be issued to guests upon check in at a rate of \$17.00 plus tax. Members who do not have a guestroom at the hotel will be paying the regular INDIGO parking lot fees (maximum of \$20.00 per day). Parking is based on availability and prices are subject to change. Should you require valet parking, please send an email to Maria Thomas at thomasm@psac-afpc.com.

Participants living in the Moncton region also have the option to travel by taxi. **You must use a municipal taxi service as they are unionized.** Please keep your receipts and add them to your expenses claim. **GSU does not recommend using Uber/Lyft.**

GSU Regional Atlantic Conference 2025

Union Leave Letter

The Union Leave Authorization Letter (UAL) is attached.

For further information or assistance please contact the GSU Office:

- by phone at (613) 560-4395 or toll-free: 1-888-220-2414;
- or by email at gsu-ssg@psac-afpc.com.

Looking forward to seeing everyone there!

In solidarity,



Bruce Roy, National President
Government Services Union, PSAC